

Shikshan Shulka Samiti, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

Online Fee Approval Proposal for Academic Year 2015-16

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai - 400 051

Name of the College /Institute	MB3149 - Rohidas Patil Institute of Management Studies
Address	Mahavidhyalaya Marg, Navghar Road

CHECK-LIST FOR ONLINE FEE APPROVAL PROPOSAL RECEIPT FOR ACADEMIC YEAR 2015-16

The Institutes/ Colleges have to submit the proposal along with the following relevant documents/information IN PERSON in chronological order. The proposal sent by Post/RPAD /Courier will not be accepted on any count.

Sr No	Particulars	Status	Page No	For office use
1	Prescribed format of revised norms of Computation & Depreciation	Yes		
2	Affidavit	Yes		
3	Prescribed Forms A, B, C, D and E in Duplicate duly filled in.	Yes		
4	Audited financial statements of Institutes/College (along with Hospital, in case of Health Science Colleges/ Institute) i.e. (i) Receipt & Payment Account, (ii) Income & Expenditure Account and (iii) Balance Sheet along with all the schedules with Audit Report along with notes to accounts and accounts policy for the Financial Year 2013-14 and 2014-15 duly signed by Chartered Accountant and counter signed by Dean/ Principal. All the statements mentioned at (i) to (iii) in Original. (Note: Photocopies or certified photocopies will not be accepted.) Also confirm that the assets scheduled in the information is given as per the requirements of Form B.	Yes		
5	Sanctioned and Actual intake of the course for the academic year 2013-14 and 2014-15 of Regular and Repeater students (if any), separately- Term / Course / Category - wise.	Yes		
6	Copy of last two years fees structures finalized by from the Shikshan Shulka Samiti. i.e. for academic year 2013-14 and academic year 2014-15	Yes		
7	The actual salary of teaching and non-teaching staff along with Photo copy of Pay Roll for the entire Financial Year 2014-15 along with TDS returns filed quarterly (Photocopies of pay roll should be certified by Dean/Principal by signing on each page as true copy. Salary should be paid by cheque and/or directly transferred to bank account of each employee.)	Yes		

8	A tabular statement to be submitted giving following details:- a) Actual no of teaching and non-teaching staff b) Actual required Teaching & Non Teaching staff as per norms c) Actual salary paid to each of them d) Salary which is required to be paid as per norms (See Form No.E)	Yes		
9	Estimate of fees for academic year 2015-16 along with proper justification based on the earlier fee structure.	Yes		
10	Information to be submitted in the form of an Affidavit on Stamp Paper of Rs. 100/- duly signed by head of institute/Dean of Management and Dean/ Principal of Institute/ College along with following points incorporated in it.- (i) Salary paid as per norms of UGC/ AICTE/DTE/GOVT. UNIVERSITIES/PCI etc. (ii) Certificate of Management stating that the same Audited statement of accounts has been filed with IT department and office of Charity Commissioner. (iii) Affirmation about the correctness of facts and figures submitted by Head of the institute. (iv) Display copy of fee proposal on its website and Notice Board for a period of one year.	Yes		
11	State the details of other Colleges/courses run and located in the same premises/campus.	Yes		
12	Certificate of approval of admitted students from Pravesh Niyran Samiti for the academic year 2014-15	Yes		
13	Certificate that no refund of fees claims etc. and any other matter communicated by Pravesh Niyran Samiti and Shikshan Shulka Samiti are pending at Institution/College level.	Yes		
14	Certificate that no other fees/ charges have been collected from students/ parents other than those authorised by Shikshan Shulka Samiti.	Yes		
15	Certificate that all approvals/ sanction/ affiliation taken from the concerned relevant authorities - H&T - AICTE/ DTE/ COA / PCI Government and University.	Yes		
16	Accreditation Certificate if any.(Norm 2.6.1)	No		
17	Fees collected for the year 2014-15 from students admitted in 15 percent NRI Quota in following format.(If any) Sr. CET Merit Name of candidate NRI/Vacancy Against NRI Total Fees (Rs.) as per SSS	Yes		
18	Copies of Service Contracts if any entered into (such as Security etc) The copy of TDS & PF challan	Yes		
19	Income earned by the college during 2014-15 other than fees	Yes		
20	Any other relevant information/ documents College/ Institution would like to submit before the Samiti.	Yes		
21	Soft copy inclusive of above 1 to 20 items (in Microsoft words or Microsoft Excel)	Yes		

APPROVED FORMAT FOR COMPUTATION OF FEES FOR AY 2015-16

1	Name of the College/Institute: Rohidas Patil Institute of Management Studies Code: MB3149 Location: Mahavidhyalaya Marg, Navghar Road		
2	a) Approved fee for Academic Year 2014-15 Rs.	55640	
	Approved Interim Fees for AY 2015-16 (5% More than the fee approved by Samiti for 2014-15) Rs.	58422	
	Proposed for AY 2015-16 Rs.	63061	
	b) Collected fee as per affidavit Rs.	73675	
	c) Year of recognition by respective council/Government :	2008	
2.1	In case the Institute has not submitted its fee approval proposal for 2014-15, the fees collected by it per student Rs.	NA	
3.	Whether undertaking on stamp paper submitted reg. refund?	N	
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)	
		Total	Per Student (divided by 4.8)
4.1.1	Salary expenditure for 2014-15 to approved teaching /non teaching staff. as per DTE / AICTE / PCI / COA / GOVERNMENT / UNIVERSITY norms the figure to be given of Professors/Associates Professors/Assistant Professors as per the norms required and actual No.	5978104	22141
4.1.2	Salary/Honorarium paid to visiting Faculties	566380	2098
4.1.3	Total Salary Expenditure (4.1.1+4.1.2)	6544484	24239
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded , except interest paid on TEQUIP loan) for 2014-15 (See Norm 2.2)	4955161	18352
4.2.1	a) Less income derived by using college property (See norm 2.14)	0	
	b) Hostel expenses, if any (See norm 2.2.2) except in case of RGNM/RANM	0	
4.2.2	Total (4.1.3 + 4.2) - (4.2.1)	11499645	42591
4.2.3	10% of 4.2.2 for increase in cost for 2014-15 (See norm 1.5)	1149965	4259
4.3	Usage charge for building (See norm 2.4.1) - Regular / First Shift	945000	3500
	Usage charge for building (See norm 2.4.1) - Second Shift	0	0
4.4	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4) - Regular / First Shift	1883895	6977
	Depreciation on other assets at approved rates as on 31.03.2015 (See norm 2.4) - Regular as well as Second Shift	0	
4.5	Total of (4.2.2 to 4.4)+ 4.1.1	15478505	57328
4.6	Sanctioned strength in the course run in Academic Year 2014-15 (No.) - Regular / First Shift (This is to exclude the Tution Waiver Scheme (TWS) students)	180	
	Sanctioned strength in the course run in Academic Year 2014-15 (No.) - Second Shift	90	

	(This is to exclude the Tution Waiver Scheme (TWS) students)	
4.7	Actual strength in the course run in Academic Year 2014-15 (No.) - Regular / First Shift	50
	Actual strength in the course run in Academic Year 2014-15 (No.) - Second Shift	0
4.8	Controlling strength (No.)(Higher of 4.6 & 4.7) - Regular / First Shift	180
	Controlling strength (No.)(Higher of 4.6 & 4.7) - Second Shift	90
4.9	Tuition Fee (4.5 / 4.8)	57328
4.10	Development fee (10% of 4.9)	5733
4.10.1	Total fee (4.9 + 4.10)	63061
4.10.2	Credit for accreditation, if any, 3% or 5% of 4.9 (norm 2.6.1)	0
4.10.3	Total Fee (4.10.1 to 4.10.2)	63061
4.11	Additional Expenditure of 6th pay commission if actually paid and not included in 4.1.1 (See norm 2.1.4)	4.11.1 - Total - 4.11.2 - per Student -
The amount in 4.11.2 is to be collected from all the students in the Institution. However for the students admitted in 2015-16 it is already included in their Tuition Fee (See 4.5)		

Calculation of Depreciation for fixation of fee for AY 2015-16**1. Statement of Building Area :**

1.1	Total area required as per norms:	2020 sqm
1.2	Total area actually Provided:	2048 sqm

2. Calculation of Depreciation on other assets for AY 2015-16 - For Regular Shift

Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	690737	20500	5125	695862
2	Equipment 10%(Life 10 years)	387446	0	0	387446
3	Furniture 10%(Life 10 years)	397015	8570	857	397872
4	Books 25%(Life 4 years)	386407	0	0	386407
5	Total	1861605	29070	5982	1867587

Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.

2. Calculation of Depreciation on other assets for AY 2015-16 for Regular as well as Second Shift if Applicable

Sr. No. (1)	Item (2)	Depreciation permitted as in 31.03.2014 Rs. (3)	Cost of Additions during 2014-15 Rs. (4)	Additional Depreciation at approved rates as on 31.03.2015 Rs. (5)	Total Depreciation as on 31.03.2015 Rs. 6(3+5)
1	Computers 25%(Life 4 years)	0	0	0	0
2	Equipment 10%(Life 10 years)	0	0	0	0
3	Furniture 10%(Life 10 years)	0	0	0	0
4	Books 25%(Life 4 years)	0	0	0	0
5	Total	0	0	0	0

Important Note : Depreciation in column 3 is to be claimed only for items, which have not served their full life Depreciation on Computers & books provided before 31 March 2011 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2005 not to be included.

FORM-A**Proforma for common information of organization promotion various colleges / institutes for the year 2015-16 (Information of the Trust)**

1.	Name of the Trust/Society	Shree Shankar Narayan Education Trust
2.	Address (With Pin Code)	Mahavidhyalay Marg, Navghar Road, Bhayandar East
	Telephone No. with STD Code	02228160904
	Fax No. with STD Code	02228160905
	E-mail ID	director@rpims.com
	Website	www.rpims.com
3.	Registration No. of the trust	E-1391 (Thane)
4.	Year of Establishment of the trust	1993

5. Trustee Details

Sr.No.	Name of Trustees	Designation
1	SHRI ROHIDAS SHANKAR PATIL	CHAIRMAN
2	SHRI MAHESH KASHINATH MHATRE	SECRETARY
3	SHRI BHUSHAN P. PATIL	TRUSTEE
4	SMT. PRIYANKA P. PATIL	TRUSTEE

6. Names of all the educational institution established/ funded/ operated by the Trust/ Society

Sr.No.	Name of Institute	Address
1	SHANKAR NARAYAN COLLEGE OF ARTS AND COMMERCE	MAHAVIDHYALAYA MARG, NAVGHAR, BHAYANDAR EAST
2	PRAVIN PATIL COLLEGE OF DIPLOMA ENGINEERING AND TECHNOLOGY	MAHAVIDHYALAYA MARG, NAVGHAR, BHAYANDAR EAST
3	ROHIDAS PATIL INSTITUTE OF MANAGEMENT STUDIES	MAHAVIDHYALAYA MARG, NAVGHAR, BHAYANDAR EAST
4	PRAMILA INSTITUTE OF ADMINISTRATIVE CAREERS	MAHAVIDHYALAYA MARG, NAVGHAR, BHAYANDAR EAST

7. Name of the Courses

Sr. No.	Courses	Full Time / Part Time	Duration in years
1	MBA - M. M. S.	FT	2

8.	Annual financial report of Trust/ Society for last 2 years					
9.	Details of Land					
Sr. No.	Particulars	Area (in Sq.Mtr.)		Cost of acquisition (Rs Lakhs)	Extent of subsidy / concession	
		As Per Norms	Available			
College / Institute						
Land						
1	Free Hold					
a	Govt.	1858	1858	8	0	
b	Others	0	0	0	0	
	Total	1858	1858	8	0	
2	Lease Hold					
a	Govt.	0	0	0	0	
b	Others	0	0	0	0	
	Total	0	0	0	0	
Note : Please give details for each college / Institute separately.						
Wether Income Tax return filed every year by the trust				Y		
Status of the Building:						
a)	If Rented			College / Institute	Other	Total
	Built up Area (in Sq. Mtr.)			0	0	0
	Annual Rent (Amt. in Rs.)			0	0	0
b)	If Owned			College / Institute	Other	Total
	Built up Area (in Sq. Mtr.)			2048	0	2048
	Cost(Amt. in Rs.)			23283484	0	23283484
Built up Area required Available as per AICTE/PCI/COA						
a)	If Rented			College / Institute	Other	Total
	Built up Area (in Sq. Mtr.)			0	0	0
b)	If Owned			College / Institute	Other	Total
	Built up Area (in Sq. Mtr.)			2020	0	2020
10	Whether the Institute / Trust is in receipt of any grants from Central Government / State Government / Quasi Government Bodies			If yes, Amount Received for the Financial Year -		

FORM B
Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA Post Graduation course)
for the Academic year 2015-16

Name of the Trust/Society		Shree Shankar Narayan Education Trust						
Courses Information								
Sr. No	Stream	Name of Course	UG / PG	NBA	Gradation			
1	MBA	M. M. S.	PG	N - -	N - -			
(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003.)								
1.	Name of the College / Institute		Rohidas Patil Institute of Management Studies					
	Address with Pincode		Mahavidhyalaya Marg, Navghar Road					
	Telephone No. (With STD code)		02228160904	02228152338				
	Fax No. (With STD code)		02228160905					
	E-Mail ID		director@rpims.com					
	Web Site		www.rpims.com					
2.	Name of the Director / Principal of the Institution		Dr. Chandrashekhar V. Joshi					
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University		135					
4.				I Year	II Year	III Year	IV Year	V Year
	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)			16	34	0	0	0
	(B) Total No PIO / Foreign National Students for the Course			0	0	0	0	0
5.	Year of recognition by respective council			2008				
6.	Name of the University/Board/Affiliated Body to which this course is affiliated			MU				
7.	Whether Permitted by State Govt.			Y				
8.	Whether Hostel Facility is available			N				
	If yes, mention capacity and facilities provided for the hostel			Boys	0			
				Girls	0			
				Total Capacity	0			
9.	Total No. of laboratories in the Department							
	Total cost of equipment in the department (Rs. in Lakhs)			10.04 Rs. In Lakhs				
10	Total Cost of equipment in the Department including software(Rs. in Lakhs) in Working Condition			a) UG	0 Rs. In Lakhs			

11	Total cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition		b) PG	10.04 Rs. In Lakhs		
12	Whether Library facility is available (Departmental) Excluding Central Library if yes give details	No.of Titles	5064			
		No. of Books available	7800			
		No. of Journals subscribed In current year	75			
	B) Carpet Area in Use for Library (in Sq. Mtr.)	227.24				
	c) Facilities in Department - Library	1.	Computer access for E Journals			
2.		11 PCs Separate Centre				
3.		Wifi				
4.		Reprographic Facility				
13	No. of Staff					
Teaching Staff	As per Council norms	Posts filed in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Professors	1	1	0	0	1	
b) Assistant Professors / HOD	15	7	0	22	29	
c) Lecturers	0	0	0	0	0	
List of approved Staff by the University						
Student - Teacher Ratio		Sanctioned Intake			Student on Roll	
a) With approved staff		135			270	
b) With (approved adhoc + contract) staff		29			128	
Non Teaching Staff (in the Department)	As per council norms	Posts Filled in			Total Filled in Posts	Vacant Posts
		Regular	Adhoc	Contract		
a) Technical	1	1	0	0	1	
b) Non- Technical	0	5	0	0	5	
c) Class- IV	0	7	0	0	7	
TOTAL		13	0	0	13	0
Ratio of Non - Teaching - Teaching staff		2:1				
14	Staff in the Library Department if any					
Sr. No.	Name	Post	Scale		Nature of Appointment	
1	SANGEET MHATRE	ATTENDANT	2250-75-3050		PERMANENT	
2	ANIL DHUTRAJ	LIBRARIAN	8000-275-13500		PERMANENT	
15	Salary given to the staff (Whether it is as per		Y			

	5th /6th Pay commission / any other norms)						
	Whether Building os owned / Rental by college/ Institute:					O	
16	b) if owned built-up area in 2048 Sq.Mtr.			College / Institute	Others	Total	
		Capital investment (Amount Rs. in Lakhs)		232.83	0	232.83	
		Recurring annual expenditure (Amount Rs. in Lakhs)		26.34		26.34	
	b) If Rental Built-up area in Sq.Mtr.			College / Institute	Other	Total	
Annual Expenditure (Amount Rs. in Lakhs)		0		0			
17	Mention relation of the landlord with the college / institute if Any		Parent Body				
18	Financial information						
Annual Income (Rs. in lakhs) of last two years i.e. 2013-14, 2014-15)							
a) College / Institute		2013-14			2014-15		
		Approved Courses		Non approved other Courses	Approved Courses		Non approved other Courses
	Under Graduate	Post Graduate	Under Graduate		Post Graduate		
	Tuition Fees		9486423		3357698		
	Development Fee						
	Gymkhana Fee		4445		1715		
	Training & Placement Fee						
	Library Fee						
	Laboratories Fee						
	Internet & Email Facility Fee						
	Cultural Activity		5080		1360		
	Form & Broacher Fee		44000		29000		
	Exam Fee						
	By way of Fine & Penalty						
Any other Fee							
	Total(a)	0	9539948	0	0	3389773	0
b) General		2013-14			2014-15		
		Approved Courses		Non approved other ousers	Approved Courses		Non approved other ousers

		Under Graduate	Post Graduate		Under Graduate	Post Graduate	
	Donation		0			0	
	Interest		621717			534073	
	Dividend						
	Other Misc						
	Total(b)	0	621717	0	0	534073	0
	Total(a+b)	0	10161665	0	0	3923846	0

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Annual Expenses (Rs. in lakhs) of Last two Years 2013-14, 2014-15)

		College/Institute Financial Year 2013-14			College/Institute Financial Year 2014-15			
		Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	Expenses directly attributable to course (Rs. In Lakhs)	Share of Common Expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)	
i.	Rent Paid	2633700		2633700	2633700		2633700	
ii.	Advertisement Expense*	214611		214611	64610		64610	
iii.	Salary Cost	Salaries, Wages & Bonus	7192017		7192017	6544484		6544484
		Contribution to provident fund & other fund	189885		189885	265307		265307
		Staff Welfare & training expenses	0		0	0		0
		Others	0		0	0		0
iv.	Consumable	Work shop material			0			0
		Components			0			0
		Project Expenses			0			0
		Chemicals			0			0
		Others			0			0
v.	Operating & Other Expenses*	Electricity Charges	402540		402540	319000		319000
		Telephone, Postage, Xerox expenses	46848		46848	31007		31007

		Water charges	14740		14740	18124		18124
		Traveling & conveyance	13808		13808	33590		33590
		Vehicle expenses	212029		212029	264858		264858
		Repairs & maintenance	185304		185304	264366		264366
		Others			0			0
vi.	Administrative Expenses		43470		43470	31253		31253
vii.	Scholarships		0		0	0		0
viii.	Cost of Software's		111119		111119	126143		126143
ix.	Printing Expenses		0	0	0	0	0	0
x.	Stationary		153584	0	153584	47436		47436
xi.	Insurance		18954		18954	1836		1836
xii.	Intrest on Loan				0			0
xiii.	Depreciation	Plant & Machinery	278208		278208	1364000		1364000
		Vehicle	136816		136816	116294		116294
		Furniture	222588		222588	200330		200330
		Computers & Others	129881		129881	76253		76253
xiv.	Education Tours expenses for students		513600		513600	194400		194400
xv.	Training & Placement expenses for students				0			0
xvi.	Sport Expenses		118538		118538	12600		12600
xvii.	Annual Social expenses		0	0	0	0	0	0
xviii.	Internet expenses		121906		121906	244383		244383
xix.	Taxes		92766		92766	544227		544227
xx.	* Any other expenses		2440728	0	2440728	1864780		1864780
	Grand Total		15487640	0	15487640	15262981	0	15262981

*** Any expenditure which is more than 5% of the total expenses should be shown separately.(Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)**

19						
20	Fixed Asset Details	<i>With all major heads of fixed assets,</i>				
	Cost Data	College / Institute / Hostel				
	Particular	<table border="1"> <tr> <td>Gross block 31.03.2015 Amount in Rs.</td> <td>WDV as on 31.03.2015 Amount in Rs.</td> <td>Depreciation for the year on 31.03.2015 Amount in Rs.</td> <td>Rate of Depreciation %</td> </tr> </table>	Gross block 31.03.2015 Amount in Rs.	WDV as on 31.03.2015 Amount in Rs.	Depreciation for the year on 31.03.2015 Amount in Rs.	Rate of Depreciation %
Gross block 31.03.2015 Amount in Rs.	WDV as on 31.03.2015 Amount in Rs.	Depreciation for the year on 31.03.2015 Amount in Rs.	Rate of Depreciation %			

a.	Land (area - 0.5 Acres)	0	0	0	
b.	Building(s) (Built-up area in 2048 Sq.Mtr)	0	0	0	
c.	Lab / Work Shop	0	0	133699	15
d.	Laboratory equipment	0	0	0	0
e.	Books	0	0	386407	25
f.	Furniture & dead stock	0	0	200330	10
g.	Vehicle	0	0	116294	15
h.	Computers	0	0	708012	25
i.	Others	0	0	0	
	Total	0	0	1544742	

Projected Addition		College / Institute / Hostel		
Particulars		2015-16 (Rs. in Lakhs)	2016-17 (Rs. in Lakhs)	2017-18 (Rs. in Lakhs)
a.	Land(area 0.5 Acres)	0	0	0
b.	Building (Built-up area in Sq. Mtr.)	0	0	0
c.	Lab / Work shop	10	10	10
d.	Laboratory equipments	0	0	0
e.	Books	5	5	5
f.	Furniture & dead stock	2	2	2
g.	Vehicals	0	0	0
h.	Others	2	2	2
	Total	19	19	19

21	The common infrastucture used by the trust for various colleges run by them in the same premises		
22	a) Expenses per student for UG course		
	b) Expenses per student for PG course		
23	Fees collected during last two years per student for UG course		
	Year	No of Students	fees collected(Rs.)
2013-14			
	1 st Year		
	2 nd Year		
	3 rd Year		
	4 th Year		
	5 th Year		
2014-15			
	1 st Year		

2 nd Year					
3 rd Year					
4 th Year					
5 th Year					
24	Fees collected during last two years per student for PG course				
Year	No of Students	fees collected(Rs.)			
2013-14					
1 st Year	35	3477600			
2 nd Year	93	7841993			
2014-15					
1 st Year	16	1326839			
2 nd Year	34	2819534			
25	Fees collected (2014-15) per student for UG/PG course	UG Course - 0 PG Course - 73675			
No of Students of 1st year	Average fees collected per student(Amount in Rs.)	Total fees collected (Amount Rs. in Lakhs)			
a) Indian (Govt. Quota + Management)	73675	13.26			
b) PIO + Foreign National	0	0			
26	Fees proposed for each course during 2015-16. Justification for this.				
(a)		Administrative Staff in the Institute / College			
Name of the Principal / Director		Dr. Chandrashekhar V. Joshi			
Regular incharge		Regular			
Pay Scale		37400-67000			
Sr.No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of Appointment
1	KUNAL M. DEVMANE	PLACEMENT OFFICER	Y	9300-34800	PERMANENT
2	VISHNU S. PATIL	JOINT DIRECTOR	Y	15600-39100	PERMANENT
3	CHHAYA PATIL	ACCOUNTANT	Y	5200-20200	PERMANENT
4	BHAVESH KINI	JR. CLERK	Y	5200-20200	PERMANENT
5	ABHISHEK PATIL	SYSTEM ANALYST	Y	5200-20200	PERMANENT
6	AMOL PATIL	PEON	Y	4440-7440	PERMANENT
7	RAJESH BHOIR	PEON	Y	4440-7440	PERMANENT
8	NITIN RAUT	PEON	Y	4440-7440	PERMANENT

9	SANDEEP KAMBLE	PEON	N	4440-7440	PROBATION
10	GANDHARVA PATIL	PEON	N	4440-7440	PROBATION
11	PARESH CHAUDHARY	DRIVER	N	4440-7440	PERMANENT
12	RAHUL DALVI	ASST. PROFESSOR	Y	15600-39100	PERMANENT
13	VIVEK WANKHADE	ASST. PROFESSOR	Y	8000-275-13500	PERMANENT
14	SANDEEP SURANGE	ASST. PROFESSOR	Y	8000-275-13500	PROBATION
15	MACKRINA TUSCANO	ASST. PROFESSOR	Y	8000-275-13500	PROBATION

(b) Staff in Central Library

Sr. No.	Name	Designation	Whether required as per AICTE Norms	Qualification	Pay scale	Nature of Appointment
1	SANGEET MHATRE	ATTENDANT	Y	SSC	2250-75-3050	PERMANENT
2	ANIL DHUTRAJ	LIBRARIAN	Y	M.LIB.	8000-275-13500	PERMANENT

(c) Student - Teacher Ratio (Total no. students & total no. of staff in the college)

	Ratio
1 Regular approved staff	10:1
2 Regular + Contract + Adhoc	6:1

(d) Ratio of Non-Teaching - Teaching Staff -

	Ratio	As per Council Norms
Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	2:1	NA

FORM-C
Central Library Facility

Total No of student in the institute		50	
Reading hall capacity		80	
Total carpet Area Sq.Mtr.		227.24	
a)	No. of Titles	5064	
b)	No. of Books	7800	
c)	No. of National Journals	50	
d)	No. of International Journals	25	
e)	Non-Teaching Journals	0	
Total Cost of			
f)	a) Books	25.7	Lakhs
	b) Subscription for Journal	1.2	Lakhs
g)	Cost of Furniture	20.3	Lakhs
h)	Whether Xerox facility is available	Y	
i)	Whether Internet facility is available	Y	
		Band Width	4 MBPS
j)	No. of Computer available in the Library	PIII	0
		PIV	0
		PV	11
k)	Whether multimedia facility is available	Y	
l)	Whether digitization of library is done	Y	
m)	Any other amenities provided to students in library.	WIFI, E JOURNALS, STUDY CENTRE	

FORM-D
Information of Central Computing Facilities in the Institute

1	Whether the central computing facility is available		Y	
2	Number of PIII or equivalent and above PC available		135	
3	Whether legal licenses of System & Application Software available?		Y	
4	Number of System Software's available		03	
5	Number of Applications Software's available		12	
6	Number of Printers available (Type: DMP/ DeskJet /LaserJet)		08	
7	Number of Scanners available		03	
8	Total cost of the printers and scanners		62855	
9	Whether the Generator / UPS back-up available(back-up period and capacity in KVA)		Y	
10	Whether the Campus is Networked.		Y	
11	Whether the Laboratories are Networked through LAN		Y	
12	Whether is internet connection is available		Y	
13	If yes specify type Dialup/ISDN/DSL/Leased Line/ any other		VODAFONE LEASED LINE	
14	Specify Bandwidth available		4 MBPS	
15	Specify compression ratio		1:2	
16	Cost of Hardware in Computer Center	Rs. Lakhs	5.5	
17	Cost of Software in Computer Center	Rs. Lakhs	4.5	
18	Cost of Furniture in Computer Center	Rs. Lakhs	3.4	
19	Annual fee of the Internet Services in	Rs. Lakhs	NA	
20	Staff in Computer Center		Number	
	Pay Scale			
	1. System Manager	N	0	0
	2. System Analyst	Y	1	5200-20200
	3. Computer Programmer	N	0	0
	4. Computer Operator	N	0	0
	5. Non - Teaching Staff	Y	1	4440-7440
6. Maintenance Staff	N	0	0	

FORM-E

(A) Details of Teaching and Non Teaching staff for the Accounting Year 2014-15			
Sr No	Particular	Actual requirement of Staff as per respective Council norms	Actual appointed
1	DIRECTOR	1	1
2	DEAN / PRINCIPAL	0	0
3	DY. DEAN / VICE - PRINCIPAL	0	0
4	A) PROFESSOR	0	0
5	B) ASSOCIATE PROFESSOR	0	0
6	C) ASST.PROFESSOR / LECTURER	3	3
7	D) READER	0	0
8	I) PROGRAMMERS	0	0
9	II) ASST PROGRAMMERS	0	0
10	III) COMPUTER OPERATORS	0	0
11	IV) TECHNICIANS	0	0
12	V) LAB ASSISTANTS	1	1
13	A) MANAGER	0	0
14	B) REGISTRAR	1	1
15	C) ADMINISTRATIVE OFFICER	1	1
16	D) ACCOUNTS OFFICER	1	1
17	E) PUBLIC RELATION OFFICER	0	0
18	F) SUPERINDENDENT	1	1
19	G) SENIOR ASSISTANT / CLERK	0	0
20	H) JUNIOR ASSISTANT / CLERK	2	2
21	I) STENO CUM P.A.	0	0
22	J) DATA ENTRY OPERATOR	0	0
23	K) LIBRARIANS	1	1
24	L) ASST LIBRARIAN	0	0
25	M) TYPIST	0	0
26	N) RECORD ASST	0	0
27	O) ATTAINDER	0	0
28	P) DRIVER	1	1
29	Q) TELEPHONE OPERATOR	0	0
30	R) PEON	5	5
31	S) WATCHMAN / SECURITY GUARDS	0	0
32	T) GARDENER	0	0
33	U) SWEEPER	0	0

34	V) ANY OTHER, SPECIFIED IN DETAILS	0	0
Total		18	18

(B) Details of Salary in respect of Teaching and Non Teaching staff for the Accounting Year 2014-15				
Sr.No.	Name of the Staff	Designation	Actually Salary paid (per month)	Salary which is required to be paid as Per respective Council Norms
1	KUNAL M. DEVMANE	PLACEMENT OFFICER	30394	30394
2	VISHNU S. PATIL	JOINT DIRECTOR	49324	49324
3	CHHAYA PATIL	ACCOUNTANT	15652	15652
4	BHAVESH KINI	JR. CLERK	16120	16120
5	ABHISHEK PATIL	SYSTEM ANALYST	15203	15203
6	AMOL PATIL	PEON	13136	13136
7	RAJESH BHOIR	PEON	13136	13136
8	NITIN RAUT	PEON	13136	13136
9	SANDEEP KAMBLE	PEON	12395	12395
10	GANDHARVA PATIL	PEON	12395	12395
11	PARESH CHAUDHARY	DRIVER	14774	14774
12	RAHUL DALVI	ASST. PROFESSOR	47940	47940
13	VIVEK WANKHADE	ASST. PROFESSOR	32905	32905
14	SANDEEP SURANGE	ASST. PROFESSOR	29060	29060
15	MACKRINA TUSCANO	ASST. PROFESSOR	29060	29060

UNDERTAKING

I hereby declare that above information furnished by me is correct.

Date- _____ Signature of Dean / Principal / Head of the Institute

FOR OFFICE USE ONLY

Received the fee approval proposal for academic year 2015-16

Proposal for Academic Year 2015-16 Returned as Deficient Proposal. Deficiencies mentioned as per the Checklist

Sr. No. _____

Date: / /2015

Verified by
(Name of the Clerk & its Signature)

Signature of Section Officer
Shikshan Shulka Samiti, Mumbai